DENTAL REGISTRATION AND HISTORY

PATIENT INFORMAT	ION	DEN'	TAL INSURANCE	
Date		April 1900 Carlo		
SS #			e for this account?	
			tient	
Patient Name		nsurance Co		
First Name		Group #		. 7.31.7.4
Address	Miledia militar	s patient covered	by additional insurance? Yes	□No
E-mail		Subscriber's Name		
City			SS#	
State Zip			ient	
Sex M F Age				
Birthdate	I I A	SSIGNMENT AND I		
			for my dependent(s), have insura	nce coverage with
	oryears	Name of I	nsurance Company(ies) ar	nd assign directly to
Patient Employer/School		r		. 22 . 25 . 25
Occupation	ar	ry, otherwise payab	le to me for services rendered I un	insurance benefits, if inderstand that I am
Employer/School Address	1 1 111	e use of my signatur	for all charges whether or not paid by in e on all insurance submissions.	nsurance. I authorize
	Th	ne above-named der	ntist may use my health care information	on and may disclose
Employer/School Phone ()	for	ich information to the r the purpose of ot	e above-named Insurance Company(intaining payment for services and de	es) and their agents
Spouse's Name	1 1 00	enerits or the benefit	s payable for related services. This co plan is completed or one year from the	nsent will end when
			The state of the s	cate signed below.
Birthdate		Signature of Pa	tient, Parent, Guardian or Personal Re	presentative
SS#				
Spouse's Employer	1 1	Please print name of	Patient, Parent, Guardian or Persona	I Representative
Whom may we thank for referring you?		Date	Relationship	to Patient
9				
PHONE NUMBERS				
Home ()	Work (Evt	Cell Phone ()	
	Bost time and place to seek		Cell Phone ()	
Spouse's Work () IN CASE OF EMERGENCY, CONTACT (Specify so	omeone who does not live in you	u		
Name		- N		
Home Phone ()				
2	VYORK F	none ()_		
DENTAL HISTORY				
Reason for today's visit	Burning sensation on tongue	☐ Yes ☐ No	Mouth breathing	☐ Yes ☐ No
	Chew on one side of mouth	Yes No	Mouth pain, brushing	☐ Yes ☐ No
-ormer Dentist	Cigarette, pipe, or cigar smoking Clicking or popping jaw	Yes No	Orthodontic treatment Pain around ear	☐ Yes ☐ No
	Dry mouth	☐ Yes ☐ No	Periodontal treatment	☐ Yes ☐ No
	Fingernali biting	Yes No	Sensitivity to cold	☐ Yes ☐ No
	Food collection between the teeth Foreign objects	A STATE OF THE PARTY OF THE PAR	Sensitivity to heat Sensitivity to sweets	☐ Yes ☐ No
	Grinding teeth	☐ Yes ☐ No	Sensitivity when biting	☐ Yes ☐ No
have had any of the following:	Gums swollen or tender	☐ Yes ☐ No	Sores or growths in your mouth	The state of the s
01	Jaw pain or tiredness	Yes No	How often do you floss?	
	Lip or cheek biting Loose teeth or broken fillings	☐ Yes ☐ No ☐ Yes ☐ No	How often do you brush?	1
_ 103 _ 110	Leade teath of broken minings	□ ies □ ivo	now often do you brush?	

MEDICAL HISTORY

PATIENT NAME		Birth Date	1
Although dental personnel primarily have, or medication that you may be following questions.	treat the area in and around your more taking, could have an important inte	uth, your mouth is a part of your entire rrelationship with the dentistry you will i	body. Health problems that you may receive. Thank you for answering the
Are you ever been hospitalized or hat have you ever had a serious Are you taking any medical Do you take, or have you taken, I have you ever taken Fosamax, Brother medications containing Are you Do you use con Women: Are you Pregnant/Trying to get pregnant?	oniva, Actonel or any yes No no by yes No no you use tobacco? Yes No notrolled substances? Yes No Taking oral contracting?		? ○ Yes ○ No
Aspirin Penicillin Other If yes, please explain:	Codeine Local Anesthet	tics Acrylic Metal	Latex Sulfa drugs
Do you have, or have you had, any of AIDS/HIV Positive Yes No AIDS/HIV Yes No AID	Cortisone Medicine Yes N Diabetes Yes N Drug Addiction Yes N Easily Winded Yes N Emphysema Yes N Epilepsy or Seizures Yes N Excessive Bleeding Yes N Excessive Thirst Yes N Fainting Spells/Dizziness Yes N Frequent Cough Yes N Frequent Diarrhea Yes N Frequent Headaches Yes N Genital Herpes Yes N Hay Fever Yes N Heart Attack/Failure Yes N Heart Murmur Yes N Heart Pacemaker	Hepatitis A Yes No Hepatitis B or C Yes No Herpes Yes No High Blood Pressure Yes No High Cholesterol Yes No High Cholesterol Yes No Hypoglycemia Yes No Hypoglycemia Yes No Kidney Problems Yes No Leukemia Yes No Liver Disease Yes No Lung Disease Yes No Mitral Valve Prolapse Yes No Osteoporosis Yes No Parathyroid Disease Yes No	Radiation Treatments Yes No Recent Weight Loss Yes No Renal Dialysis Yes No Remail Dialysis Yes No Remail Dialysis Yes No Remail Dialysis Yes No Remail Dialysis Yes No Scarlet Fever Yes No No Thyroid Disease Yes No Thyroid Disease Yes No Thyroid Disease Yes No Tuberculosis Yes No Tuberculosis Yes No Ye
To the best of my knowledge, the quangerous to my (or patient's) healt	uestions on this form have been accur	rately answered. I understand that products of any changes in medica	viding incorrect information can be

DATE_

SIGNATURE OF PATIENT, PARENT, or GUARDIAN __

Town Center Dental Financial Policy

Thank you for choosing Town Center Dental as your dental care provider. Dental treatment is an excellent investment in your overall well-being and our office is committed to providing you with the best possible care. Please understand that payment of your bill is considered part of your treatment. We are confident our fees reflect the quality and care our services provide, however, we understand that people have different needs when fulfilling their financial obligations. Please read over our policy and sign at the bottom.

Financial Options

Payment in Full - Treatment amount is due at the time of service.

Pre-Paid Option - Ask about our 5% courtesy for treatment over \$1000.00 that is paid on the day treatment is diagnosed.

Care Credit - 6 and 12 month deferred interest options are available with approved credit on qualifying treatment. Please request more information or visit www.carecredit.com.

We accept Visa, Mastercard, Discover, American Express, FSA, HSA and check/cash. For checks returned to our office there is a \$25 returned check fee.

Dental Insurance Coverage - We accept most PPO insurance policies. As a courtesy to you, we are happy to file your insurance claim and assist you in maximizing your dental benefits. Most plans are intended to assist you with the cost of treatment and rarely covers everything at 100%. We will gladly estimate your expected payment. Since we cannot guarentee individual insurance payments, the patient is responsible for presenting correct plan information and any remaining balance.

If a claim is denied we will submit ONE appeal. If that appeal is denied, you are responsible for the balance. We appreciate any efforts on your part to get appeals approved. Patients calling their providers to speed up the process is often helpful!

THERE WILL BE A \$50.00 CHARGE FOR APPOINTMENTS CANCELLED/FAILED WITHOUT A 48 HOUR NOTICE

Please let us know if you have any questions or concerns.	
I have read the above terms and I understand and agree to the financial policy.	
Signature of Responsible Party	Date

Town Center Dental

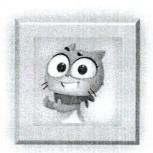
4430 Lavon Dr. #370 Garland, TX 75040 (P) 972-530-5200 (F) 972-530-5377

Help us achieve your oral health goals!

Please answer the following questions:

u like your smile? Yes / No	
do you NOT like about your smile?	
could change ONE thing about your smile, what would it be and	why?
it important to you to change your smile?	
it important to you to change your smile?	

"A genuine smile comes from the heart, but a healthy smile needs good dental care."



NOTICE OF PRIVACY PRACTICES

Dr. Teresa Knott DDS /Town Center Dental 4430 Lavon Dr. #370 972-530-5200 fax: 972-53053-77

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

We respect our legal obligation to keep health information that identifies you private. We are obligated by law to give you notice of our privacy practices. This Notice describes how we protect your health information and what rights you have regarding it.

TREATMENT, PAYMENT, AND HEALTH CARE OPERATIONS

The most common reason why we use or disclose your health information is for treatment, payment or health care operations. Examples of how we use or disclose information for treatment purposes are: setting up an appointment for you; examining your teeth; prescribing medications and faxing them to be filled; referring you to another doctor or clinic for other health care or services; or getting copies of your health information from another professional that you may have seen before us. Examples of how we use or disclose your health information for payment purposes are: asking you about your health or dental care plans, or other sources of payment; preparing and sending bills or claims; and collecting unpaid amounts (either ourselves or through a collection agency or attorney). "Health care operations" mean those administrative and managerial functions that we have to do in order to run our office. Examples of how we use or disclose your health information for health care operations are: financial or billing audits; internal quality assurance; personnel decisions; participation in managed care plans; defense of legal matters; business planning; and outside storage of our records.

We routinely use your health information inside our office for these purposes without any special permission. If we need to disclose your health information outside of our office for these reasons, [we usually will not ask you for special written permission.

USES AND DISCLOSURES FOR OTHER REASONS WITHOUT PERMISSION

In some limited situations, the law allows or requires us to use or disclose your health information without your permission. Not all of these situations will apply to us, some may never come up at our office at all. Such uses or disclosures are:

- when a state or federal law mandates that certain health information be reported for a specific purpose;
- for public health purposes, such as contagious disease reporting, investigation or surveillance; and notices to and from the federal Food and Drug Administration regarding drugs or medical devices:
- disclosures to governmental authorities about victims of suspected abuse, neglect or domestic violence;
- uses and disclosures for health oversight activities, such as for the licensing of doctors; for audits by Medicare or Medicaid; or for investigation of possible violations of health care laws;
- disclosures for judicial and administrative proceedings, such as in response to subpoenas or orders of courts or administrative agencies;
- disclosures for law enforcement purposes, such as to provide information about someone who is
 or is suspected to be a victim of a crime; to provide information about a crime at our office; or to
 report a crime that happened somewhere else;
- . disclosure to a medical examiner to identify a dead person or to determine the cause of death; or

to funeral directors to aid in burial; or to organizations that handle organ or tissue donations;

- uses or disclosures for health related research;
- · uses and disclosures to prevent a serious threat to health or safety:
- uses or disclosures for specialized government functions, such as for the protection of the
 president or high ranking government officials; for lawful national intelligence activities; for military
 purposes; or for the evaluation and health of members of the foreign service;
- disclosures of de-identified information;
- · disclosures relating to worker's compensation programs;
- disclosures of a "limited data set" for research, public health, or health care operations;
- incidental disclosures that are an unavoidable by-product of permitted uses or disclosures:
- disclosures to "business associates" who perform health care operations for us and who commit
 to respect the privacy of your health information;

Unless you object, we will also share relevant information about your care with your family or friends who are helping you with your dental care.

APPOINTMENT REMINDERS

We may call or write to remind you of scheduled appointments, or that it is time to make a routine appointment. We may also call or write to notify you of other treatments or services available at our office that might help you. Unless you tell us otherwise, we will mail you an appointment reminder on a post card, and/or leave you a reminder message on your home answering machine or with someone who answers your phone if you are not home.

OTHER USES AND DISCLOSURES

We will not make any other uses or disclosures of your health information unless you sign a written "authorization form." The content of an "authorization form" is determined by federal law. Sometimes, we may initiate the authorization process if the use or disclosure is our idea. Sometimes, you may initiate the process if it's your idea for us to send your information to someone else. Typically, in this situation you will give us a properly completed authorization form, or you can use one of ours. If we initiate the process and ask you to sign an authorization form, you do not have to sign it. If you do not sign the authorization, we cannot make the use or disclosure. If you do sign one, you may revoke it at any time unless we have already acted in reliance upon it. Revocations must be in writing. Send them to the office contact person named at the beginning of this Notice.

YOUR RIGHTS REGARDING YOUR HEALTH INFORMATION

The law gives you many rights regarding your health information. You can:

- ask us to restrict our uses and disclosures for purposes of treatment (except emergency treatment), payment or health care operations. We do not have to agree to do this, but if we agree, we must honor the restrictions that you want. To ask for a restriction, send a written request to the office contact person at the address, fax or E Mail shown at the beginning of this Notice.
- ask us to communicate with you in a confidential way, such as by phoning you at work rather than
 at home, by mailing health information to a different address, or by using E mail to your personal
 E Mail address. We will accommodate these requests if they are reasonable, and if you pay us
 for any extra cost. If you want to ask for confidential communications, send a written request to
 the office contact person at the address, fax or E mail shown at the beginning of this Notice.
- ask to see or to get photocopies of your health information. By law, there are a few limited situations in which we can refuse to permit access or copying. For the most part, however, you will be able to review or have a copy of your health information within 30 days of asking us (or sixty days if the information is stored off-site). You may have to pay for photocopies in advance. If we deny your request, we will send you a written explanation, and instructions about how to get an impartial review of our denial if one is legally available. By law, we can have one 30 day extension of the time for us to give you access or photocopies if we send you a written notice of the extension. If you want to review or get photocopies of your health information, send a written request to the office contact person at the address, fax or E mail shown at the beginning of this

Notice

- ask us to amend your health information if you think that it is incorrect or incomplete. If we agree, we will amend the information within 60 days from when you ask us. We will send the corrected information to persons who we know got the wrong information, and others that you specify. If we do not agree, you can write a statement of your position, and we will include it with your health information along with any rebuttal statement that we may write. Once your statement of position and/or our rebuttal is included in your health information, we will send it along whenever we make a permitted disclosure of your health information. By law, we can have one 30 day extension of time to consider a request for amendment if we notify you in writing of the extension. If you want to ask us to amend your health information, send a written request, including your reasons for the amendment, to the office contact person at the address, fax or E mail shown at the beginning of this Notice.
- get a list of the disclosures that we have made of your health information within the past six years (or a shorter period if you want). By law, the list will not include: disclosures for purposes of treatment, payment or health care operations; disclosures with your authorization; incidental disclosures; disclosures required by law; and some other limited disclosures. You are entitled to one such list per year without charge. If you want more frequent lists, you will have to pay for them in advance. We will usually respond to your request within 60 days of receiving it, but by law we can have one 30 day extension of time if we notify you of the extension in writing. If you want a list, send a written request to the office contact person at the address, fax or E mail shown at the beginning of this Notice.
- get additional paper copies of this Notice of Privacy Practices upon request. It does not matter
 whether you got one electronically or in paper form already. If you want additional paper copies,
 send a written request to the office contact person at the address, fax or E mail shown at the
 beginning of this Notice.

OUR NOTICE OF PRIVACY PRACTICES

By law, we must abide by the terms of this Notice of Privacy Practices until we choose to change it. We reserve the right to change this notice at any time as allowed by law. If we change this Notice, the new privacy practices will apply to your health information that we already have as well as to such information that we may generate in the future. If we change our Notice of Privacy Practices, we will post the new notice in our office, have copies available in our office, and post it on our Web site.

COMPLAINTS

If you think that we have not properly respected the privacy of your health information, you are free to complain to us or the U.S. Department of Health and Human Services, Office for Civil Rights. We will not retaliate against you if you make a complaint. If you want to complain to us, send a written complaint to the office contact person at the address, fax or E mail shown at the beginning of this Notice. If you prefer, you can discuss your complaint in person or by phone.

ACKNOWLEDGEMENT OF RECEIPT

I acknowledge that I received was offered a chance to re Privacy Practices.	ad a copy of Town Center Dental's Notice of
Patient name	
Signature	Date

COVID-19 PANDEMIC - PATIENT DISCLOSURES

This patient disclosure form seeks information from you that we must consider before making treatment decisions in the circumstance of the COVID-19 virus.

A weak or compromised immune system (including, but not limited to, conditions like diabetes, asthma, COPD, cancer treatment, radiation, chemotherapy, and any prior or current disease or medical condition), can put you at greater risk for contracting COVID-19. Please disclose to us any condition that compromises your immune system and understand that we may ask you to consider rescheduling treatment after discussing any such conditions with us.

It is also important that you disclose to this office any indication of having been exposed to COVID-19, or whether you have experienced any signs or symptoms associated with the COVID-19 virus.

Yes

No

Do you have a fever or above normal temperature?		
Have you experienced shortness of breath or had trouble breathing?		
Do you have a dry cough?		
Do you have a runny nose?		
Have you recently lost or had a reduction in your sense of smell?		
Do you have a sore throat?		
Have you been in contact with someone who has tested positive for COVID-19?		
Have you tested positive for COVID-19?		
Have you been tested for COVID-19 and are awaiting results?		
Have you traveled outside the United States by air or cruise ship in the past 14 days?		
Have you traveled within the United States by air, bus or train within the past 14 days?		
understand and acknowledge the above information, risks and cautions repaired to my provider any conditions in my health history which m. ning this document, I acknowledge that the answers I have provided above	n may result in a	compromised in
ature Date		

COVID-19 PANDEMIC DENTAL TREATMENT NOTICE AND ACKNOWLEDGEMENT OF RISK FORM

Our goal is to provide a safe environment for our patients and staff, and to advance the safety of our local community. PPE is for your protections as well as ours. Costs for this has more than tripled so we are now charging a fee to help us cover the cost. It will be sent to your insurance. They **MAY** cover it. If not, we ask you pay what is not covered and understand we are doing this for everyone safety!

This document provides information we ask you to acknowledge and understand regarding the COVID-19 virus.

The COVID-19 virus is a serious and highly contagious disease. The World Health Organization has classified it as a pandemic. You could contract COVID-19 from a variety of sources. Our practice wants to ensure you are aware of the additional risks of contracting COVID-19 associated with dental care.

The COVID-19 virus has a long incubation period. You or your healthcare providers may have the virus and not show symptoms and yet still be highly contagious. Determining who is infected by COVID-19 is challenging and complicated due to limited availability for virus testing.

Due to the frequency and timing of visits by other dental patients, the characteristics of the virus, and the characteristics of dental procedures, there is an elevated risk of you contracting the virus simply by being in a dental office.

Dental procedures create water spray which is one way the disease is spread. The ultra-fine nature of the water spray can linger in the air for a long time, allowing for transmission of the COVID-19 virus to those nearby.

You cannot wear a protective mask over your mouth to prevent infection during treatment as your health care providers need access to your mouth to render care. This leaves you vulnerable to COVID-19 transmission while receiving dental treatment. I confirm that I have read the Notice above and understand and accept that there is increased risk of contracting the COVID-19 virus in the dental office and fees associated to protect everyone with or with dental treatment. I also acknowledge that I could contract the COVID-19 virus from outside this office and unrelated to my visit here.

I have read and understand the information stated above.

Signature:	
Nignatiire:	Data.
Jigitature.	Date:
	Dutc